INSTRUCTIONS FOR WEEKLY PRODUCTION REPORT (WPR)
SHORESIDE PROCESSOR

1. TIME LIMIT AND SUBMITTAL.

The manager or representative must submit a WPR by FAX to the Regional Administrator by 1200 hours, A.l.t. on Tuesday following the end of the applicable weekly reporting period.

Use a separate WPR	For each gear type
	For each management program
	If still conducting fishing activity, at the end of each fishing year (midnight, December 31) regardless of where this date falls within the weekly reporting period
	If still conducting fishing activity, starting January 1 through the end of the weekly reporting period.
Each WPR may list information for two different reporting areas.	

2. GENERAL.

Original/revised Report.
    If WPR is the first one sent for a given weekly reporting period, check "ORIGINAL REPORT".
    If WPR is a correction or addition to a previously sent WPR, check "REVISED REPORT."

Week Ending Date. Enter month-day-year.

Processor Name. Enter the name of the Shoreside Processor, as listed on the Federal Processor Permit.

Federal Processor Permit No. Enter Federal Processor Permit number.

ADF&G Proc. no. Enter the State of Alaska Department of Fish & Game (ADF&G) processor code.

Management Program. Check to indicate:
    CDQ. Whether this activity is under the Western Alaska Community Development Quota (CDQ) Program.; if yes, record the CDQ number. If

operating under more than one CDQ number, use a separate report for each.
    AFA. Whether harvest is under an AFA Co-op; if yes, record the AFA number.
    Research Program. Whether harvest is under a research program; if yes, record the research program number.
    Experimental Fishery. Whether harvest is under an experimental fishery; if yes, record the experimental fishery number.

Gear Type of Harvester. Circle the type of gear that was used to harvest the groundfish.

Federal Reporting Area. Enter the reporting area where groundfish were harvested. Each WPR may list information for two different reporting areas.

    Use the reporting area codes presented in Figure 1 and Figure 3.

COBLZ or RKCSA. If harvested with trawl gear, indicate whether catch was harvested in COBLZ or RKCSA.

Gear Type of Harvester. Circle the type of gear that was used to harvest the groundfish. If gear type not listed, circle OTHER and write a brief description of gear.

Representative Information. Enter the printed name, telephone number, and FAX or TELEX number of representative.

Date. Enter the date the WPR is completed.

Primary and Secondary Target Species. List the codes for the two main species you expect to process or harvest next week.

3. LANDINGS INFORMATION.

Enter landings weight for each species code and product code, in metric tons to at least the nearest 0.001 mt.

Use species codes, product codes, and product designations presented in Table 1 and Table 2.

If there were no landings during a weekly reporting period and the Shoreside Processor is checked in, enter "NO LANDINGS" on the first row of this section.

NOTE: If DCPL groundfish records are maintained in pounds, convert the amount to metric tons before entering onto the WPR. (Divide the amount in pounds by 2204.6 to obtain metric tons.)

4. DISCARD/DISPOSITION INFORMATION.

Use the species codes and product codes presented in Table 1 and Table 2.

Weight. Enter discard/disposition weight for each species code and product code of groundfish or Pacific herring to at least the nearest 0.001 mt.

PSC Number. Enter the number of discard/disposition of Pacific salmon, steelhead trout, Pacific halibut, king crab, or Tanner crab.

If there are no discard/disposition, enter "NO DISCARDS" on the first row of this section. Do not leave this section blank.

5. PRODUCT INFORMATION.

From Part II of the DCPL, enter the cumulative amounts of product by management area (BSAI or GOA) at the end of each weekly reporting period.

If there was no production during a weekly reporting period and the Shoreside Processor is checked in, enter "NO PRODUCTION" on the first row of this section.

Use the species codes, product codes, and product designations presented in Table 1 and Table 2.

Weight. Enter the weight of product, to at least the nearest 0.001 mt.

5. CATCHER VESSEL DELIVERY INFORMATION.

List the fish ticket numbers issued to Catcher Vessels for the weekly reporting period. Include those fish tickets issued by a buying station on behalf of the Shoreside Processor.

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